



Incident after-action board report outline

Working draft

Big picture

- Reminder of crown jewels, biggest threats and risks, where this incident fits in our risk and detection profile
- Highlights of the incident and its impact (event summary, impacts including customers and third parties, regulatory, costs, current status)

Details of the incident

- Who was the attacker and what was their intent?
 - Data resources affected – ours or a 3rd party?
 - Were we the only/primary target, or who else was affected?
- Who reported it, how did we discover it?
 - Internal detection and reporting?
 - Third party detection?
- How did the attackers do it?
 - Was this a zero-day/new attack method?
 - How long were they in our systems?
 - Controls that were compromised?
 - Third parties/vendor compromise?
- What was our response and when?
 - Operational/technical, legal and compliance, communications?
 - Did we collaborate with others on the detection, investigation, response?

Long-term impact and actions

- Is this an ongoing issue? How much of a risk priority is it?
- Are there steps we can/are taking to minimize the long-term risk?
 - People, process, technology, cost